

## **Minutes of the TPEG meeting held by Zoom at 7pm on Tuesday 26th May 2020.**

This was a committee only meeting due to the constraints in place as a result of the virus.

### **Present:**

**Chair James Walker**

**Vice Chair Ben Stones**

**Treasurer Christine Robinson Secretary Anne Hirst**

**Committee Member David Crossley**

### **Apologies:**

There were no apologies.

### **Matters arising from Previous meeting:**

- James Walker has the spray paint cans.
- The costs of gloves, paint, and strimmer repairs have been reimbursed to David Shearn.
- Anne to ask David Shearn about location of TPEG property, and create a list.
- The item re footpath mapping from Jock has been left open.
- There has been no reply received from Barnsley Council about removal of the dead trees at the dipping pond.
- Ben has not yet contacted the school about helping with the dipping pond project as they are closed due to the virus.

- The community day in March revealed several new faces. Extra work was carried out within the dipping pond area and some trees cleared. There were approximately 15 to 20 people in attendance.
- Future projects –the bus stop on Pilley Green
- TPEG insurance - Anne contacted the insurance agent on the 18th of May to arrange a policy, and is still awaiting a response.

### **Covid - implications for TPEG work**

Government social distance guidelines were discussed along with the need to use PPE. No Group activity will be organised due to these restrictions, however members of the same household can work on small projects. ( This advice does change frequently so check govt guidelines)

This will be reviewed at the next meeting.

## **Finance**

It was agreed that there is a need to change the number of signatories for the bank account. Christine has already organised for a new mandate to be signed by the committee members. It was agreed that two signatures are required to authorise each payment from the TPEG Bank account.

The below amendment, requested by the bank, was agreed by the committee:

”The Signing Rules in the current mandate, for the accounts detailed in section 1.3, be replaced in accordance with section Account Signing Rules.

The Authorised Signatories in the current mandate, for the accounts detailed in section 1.3, be changed in accordance with section Authorised Signatories, And the current mandate will continue as amended.”

## **Action**

Christine to co-ordinate mandate completion and provision of signatures after committee members have provided her with all the necessary personal information.

## **Equipment**

It was agreed that an inventory of equipment and location, is required and that a log book and risk assessment be kept with each power tool.

## **Action**

Anne to create a list of equipment and storage locations

There was some discussion regarding the location and security of power tools.

There is a need to find a new location for the chipper as it is a large piece of equipment

## **Action**

James will make enquiries to find a suitable location for chipper.

## **Funding**

David suggested the use of a 'go fund me' page along with an approach to the Parish Council to assist with funds.

There was all round agreement on this issue which will be taken forward by Anne.

## **Actions**

David to identify contact at Parish Council.

Anne to contact Parish Council to obtain the application process details. Anne to circulate to members to identify any future projects.

## **Any other business**

A letter was received from Christine Swain with regards to an incident in Potter Holes plantation. That matter had already been

reported to, and actioned by the local police, and further discussion took place regarding the public use of potter holes.

It was agreed that this is a public amenity for all. Christine Swain has already been informed of the above.

8.20pm the meeting concluded

**Date of next meeting**

**Monday 15th of June at 7 pm which will be an open meeting over zoom.**