

## **Minutes of the TPEG Special meeting held by Zoom at 7pm on Monday 22nd June 2020.**

This is a Zoom meeting due to the constraints in place as a result of the virus.

### **Present:**

**Chair James Walker**

**Vice Chair Ben Stones**

**Treasurer Christine Robinson**

**Secretary Anne Hirst**

**Committee Member David Crossley**

**Louise Walker**

**Kate Johnson**

**Kirstine Stones**

**Chris Hirst**

### **Apologies:**

There were no apologies.

### **Matters arising from Previous meeting:**

#### **Adopt Constitution:**

Adopt the constitution discussed at the meeting of the 26th May 2020, with the addition of an annual audit and a complaints procedure and clarification of membership and supporters. Proposed by JW, Seconded by AH. Unanimous vote by all present to accept.

#### **Cheque Signatories**

It was agreed there will be 2 signatories from 4 named members. i.e. James Walker, David Crossley, Anne Hirst & Christine Robinson.

It was resolved that:

The Signing Rules in the current mandate, for the accounts detailed in section 1.3, be replaced in accordance with section Account Signing Rules.

The Authorised Signatories in the current mandate, for the accounts detailed in section 1.3, be changed in accordance with section Authorised Signatories.

And the current mandate will continue as amended.

### **Action**

Christine to co-ordinate mandate completion and provision of signatures after committee members have provided her with all the necessary personal information.

### **Equipment Inventory**

Equipment list as circulated was accepted with the following changes:

JW Has a helmet with the Hedge Trimmer. N.B. Any member wishing to use power tools had to undertake a risk assessment and fill in the log sheet. Members need to understand that use of any tools is at their own risk.

**Action:**

AH to contact David Shearn to distribute excess tools for ease of access from all parts of the villages of Pilley & Tankersley.

**Action:**

CR to check if there is a helmet with the shredder

**Action:**

CR to check with Parish Council on the availability of litter picking hoops

### **Insurance**

AH has obtained a 3rd party liability insurance quote from Zurich Insurance. The policy only covers injury or loss to 3rd parties. It does not cover injury / loss to TPEG members. Annual cover is circa £99.

Vote to accept policy. Proposed by JW, Seconded by CR. All in favour.

**Action:**

AH to arrange cover. Policy details to be forwarded to CR for payment of premium by cheque

### **Funding:**

Funding application to be made to Parish Council for expenses related to maintenance and supplies concerning work carried out within the Parish.

**Action:**

JW to contact Parish Council and apply for £200 funding to assist with ongoing maintenance.

### **Finance**

Bank Balance is £757.46  
(£300 is ring fenced for 3 years liability insurance)

Petty Cash is £120.00

### **Covid - implications for TPEG work**

Government social distance guidelines were discussed along with the need to use PPE. No Group activity has organised due to these restrictions, however members should follow the Keep Britain Tidy guidelines for litter collection. (This advice does change frequently so check govt guidelines). <https://www.keepbritaintidy.org/get-involved/support-our-campaigns/great-british-spring-clean/coronavirus-guidance>.

The guidance clearly stated that litter picking was limited to 6 people maximum. This will be reviewed at the next meeting.

### **Project Updates:**

The long grass and brambles on the path by the Station House at Tankersley has been strimmed to ease access for people walking through, a nature strip was left for wild flowers.

The stile at the end of that path was found to be broken. It was reported to the BMBC who have now repaired it.

In May there was a lorry spill on the A61 and a large number of plastic bottles littered the road. These were cleared by TPEG members, which resulted in 5 bin liner bags being filled and left for council collection.

Distinction Doors have once again been requested to clear plastic debris from the rear of their premises that had overflowed into the woods. The area was cleared in good time - again thanks to Distinction Doors for their helpful and timely communication and their positive response to clear the litter inside and outside of their premises.

Feedback was provided that the undergrowth and litter picking on Wentworth Industrial Estate was conducted by TPEG volunteers. Discussion about whether to purchase signs to highlight the role of TPEG were discussed, To be raised at the next meeting.

### **Social media & Website Update**

CH outlined that we now have a Twitter account setup by BS. All posts placed on the website now automatically appear on the TPEG Facebook page, and Twitter account.

### **Future Projects:**

DC outlined an issue in the **Old Park Wood** reported on Facebook by a member of the public. The wood is Forestry Commission Land. A visit and Health & Safety assessment was required for a decision on whether to proceed.

#### **Action:**

DC to contact Forestry Commission to identify solution.

DC suggested that we look into the provision of hanging baskets to be placed within our area. Discussion took place concerning siting, cost, maintenance, permissions and watering.

#### **Action:**

DC to make enquiries and provide costs, etc for next meeting.

Discussion took place concerning the overgrown verges on Westwood New Road. No decision on this at this time

#### **Action:**

AH to contact BMBC with regards to their proposed actions with regards to cutting verges.

**Rose Bed border in grass outside Welfare Hall.**

A suggestion from David Shearn was made to edge the rose bed with either plastic or metal edging. Cost in the region of £300 for materials. He was of the opinion that this may make maintenance easier.

**Action:**

JW to contact DS and ask for a costed project plan

This was discussed and JW asked that it be retained on the list of Future Projects for consideration.

**Saplings at rear of Welfare Hall.**

Discussion concerning thinning some out to prevent over growth. Roundtable agreement on this - to be built into an action day.

**Pilley Green Bus Stop:**

A local resident has offered to lead a project to tidy the area by digging back to the original facility and placing retaining slabs. The area then to be landscaped.

**Action:**

JW to liaise with Rob to ask him to confirm any arrangements and develop an action.

JW to arrange an action day after the 10th of July to implement this change.

JW to liaise with Parish Council concerning any permission that may be required.

**Footpath Strimming Pilley:**

JW outlined the overgrown path again in the woodland to the rear of Pilley Green Bus Stop. JW will take care of that as time permits

**Action:**

JW to arrange the path clearance probably at the same time the the bus stop at Pilley Green is renovated.

**Dipping Pond:**

The dipping pond area has re-grown over the spring and early summer. Due to dry conditions, the water level in the pond has fallen below the ground level. However the native plants look strong, but it is felt that there is some need to cut the area back again, and thin the brambles and invasive grasses. It was agreed to leave a small area for long grasses and wild flowers for insect & butterfly habitat.

Some of the boards are rotten and in need of replacement.

**Actions:**

AH to contact BMBC about ownership of the boardwalk, and any repairs required.

AH to contact the South Yorks Bio Diversity officer for advice, prior to any further excavation in that area.

### **Any other business**

A member of the public identified an issue with the previous meeting minutes concerning communication. That matter was resolved by a TPEG member updating the informant as requested.

KS identified an issue with waste and a crumbling wall at the rear of the new Rouse Homes development

**Action:**

KS to contact Rouse Homes to see if actions can be taken to secure the wall and to get rid of waste from their site.

The meeting adjourned at 8.30pm.

**Date of next meeting  
Monday 27th of July at 7 pm  
which will be a General Meeting over zoom.**