

Tankersley and Pilley Environmental Group (TPEG)

Constitution

Aim: to improve and maintain the physical environment of Tankersley Parish

Objectives: in order to meet the aim, TPEG will

- plant bulbs, trees and shrubs
- undertake simple maintenance of woodland, footpaths and other areas
- clear litter and encourage others to not litter
- undertake other tasks consistent with the aim

Cooperation: TPEG will consult and work with

- Barnsley Metropolitan Borough Council
- Tankersley Parish Council
- Friends of Broad Ings
- Local businesses
- Other organisations as appropriate

Membership is open to all residents of Tankersley Parish. The secretary will keep contact details of all members. A member who has not taken part in any activity or attended any meeting for a year will be deemed to have left TPEG unless they inform the secretary that they wish to retain their membership.

Meetings: there will be an Annual meeting of TPEG and other meetings as required. A meeting can be called by the Chair or by two members. The quorum for a meeting will be four members. A Special Meeting will be called in the absence of an imminent Annual Meeting in order to change authorised bank signatories or amend the constitution. At least two weeks notice will be given for Annual and Special meetings together with an agenda or other specification of what is to be discussed. The secretary will normally circulate possible times for any meeting to ensure as many members as possible who wish to attend can do so. If any resolution requires a vote and there is a tie then the Chair will have a casting vote. When appropriate a virtual meeting can be held by email and will be valid if at least four members are involved, though all will be invited to take part.

Officers: at the Annual Meeting a Chair, Treasurer and Secretary will be appointed. The Chair and Secretary may be the same person.

Finance: TPEG will maintain a bank account. Moneys may only be paid out of the account by cheque signed by two members authorised by a General or Special Meeting. There will be three authorised signatories, normally including the Chair and Treasurer. The Treasurer may keep a petty cash reserve for small items of expenditure. Other expenditure will be authorised at a meeting. The Treasurer will give a financial report at an Annual meeting and at other meetings as requested.

Amendments to the constitution can only be made at an Annual or Special meeting by a simple majority of those attending.

Winding up: TPEG may only be wound up at an Annual or Special meeting. Any assets including cash in the bank and petty cash should be donated to another group or institution having community involvement as its aim. In the event that a quorate meeting cannot be held due to there being fewer than four active TPEG members then the assets will be donated to Tankersley Community Association.

Amended: 10 June 2019